

International Quality Support Associates

Semta International and EAL are divisions of the Semta Group www.semta.org.uk, an employer-led UK education and skills organisation which specialises in meeting the unique needs of the advanced manufacturing and engineering sector and associated industries. We bring together employers, education and government to provide expert qualifications, guidance, skills solutions and employment focused initiatives to create the highly skilled, dynamic workforce required to drive future global success.

We have a proud history of delivering training in the engineering sector, designing apprenticeships and certificating vocational and technical qualifications for over 60 years. We are recognised by the regulatory bodies in England, Scotland, Wales and Northern Ireland. Our offer is now increasingly globally recognised by overseas governments and employers. To support this, Semta International has been established to help bring the benefits of our frameworks, qualifications, programmes and services to governments, employers and professionals from around the world.

As an International Quality Support Associate you will be helping to support and resource the delivery of our overseas qualifications activity and called upon on a case by case basis; as we are now looking to develop a network of International Quality Support Associates to contribute to the quality standards and assuring of our overseas EAL centres and associated programmes. International Quality Support Associates will be allocated a suite of overseas centres to help support the development of robust approaches to quality standards and assurance in regards to their delivery of EAL products and services. This will help to ensure they are being delivered in line with the required quality standards and regulatory requirements as per EAL Centre recognition requirements and policies.

What Experience & Skills will you need?

Essential

- Relevant qualifications such as AVA and IQA, previously A1, V1 or D Unit equivalent with current CPD evidence in relation to nationally recognised standards as previously set by Lifelong Learning UK (LLUK) now LSIS. Such as LLUK units 001-005
- Relevant EQA qualifications, previously V2 or D Unit equivalent, with current CPD evidence or previous LLUK units 006 /007/008
- Good IT Skills including use of Microsoft Excel, Word, Power Point and Outlook
- Ability to effectively use a range of electronic media to accurately record and report activities in relation to business.
- Working overseas in a related field

Desirable

- Previous experience and sound knowledge of S/NVQs and VRQs assessment and IQA processes.
- Working overseas in the Advanced Manufacturing and Engineering sector
- Successful track record of delivering at least one of; Assessor, IQA and Train the Trainer programmes
- Successful track record of building strong relationships with internal and external stakeholders and of growing business including in an internationally related context.

Essential Capabilities

- Engineering qualifications at least a Level 3 occupation
- Experience of working within Industry in at least a Level 3 occupation
- Ability to travel to EAL's key international markets

Applicants should send a covering letter identifying why they would be a good fit for the role accompanied with an up to date CV to the HR Team at HR@semta.org.uk

Closing date: ongoing